



Local Joint Committee APPLICATION FORM

PLEASE CONTACT YOUR LOCAL COMMUNITY REGENERATION OFFICER FOR HELP AND SUPPORT IN COMPLETING YOUR APPLICATION - CONTACT DETAILS AT THE END OF THE FORM

PLEASE STATE THE LOCAL JOINT COMMITTEE YOU ARE APPLYING TO:	Market Drayton and Rural Areas LJC 5		
1. PROJECT TITLE :	Kitchen Facilities for Phase two of community area		
2. LOCATION OF PROJECT ACTIVITY:	Christ Church Buntingsdale Road Market Drayton Shropshire TF9 1LT		
3. PROJECT START DATE:	Jan 2011	4. COMPLETION DATE:	March 2011
5. APPLICANT DETAILS:			
Name of Organisation or Group	Christ Church Little Drayton		
Name of Key Contact	Rev Hywel Snook		
6. TYPE OF ORGANISATION:	Church of England		
7. REGISTERED CHARITY/CO NO.:			
8. VAT NO.:			

10. PROJECT DESCRIPTION

Include the overall purpose and aims of the project and the main activities.

In 2009 we received permission from the diocese of Lichfield for a two phase redevelopment project within the church building. It is our intention at Christchurch to create a 21st century community space within our existing building. Such a space will act as a central hub in Little Drayton, serving those in need and aid community cohesion.

Phase one of the project sought to improve accessibility of our existing facilities to the whole community. These improvements consisted of the construction of an all user access ramp at the front entrance and accessible toilet facilities. Phase one of the project was completed in January 2010, funded entirely by Christ Church.

Phase two of the project consists of two meeting rooms and kitchen facilities at the rear of the building. One large room 6.5 m X 4.75 m and the smaller room, 4.75 m X 3 m.

Although part of phase 2 of the project this application is for the development of a kitchen that is integral to the success of the wider phase two redevelopment plan.

It is hoped that over the coming years this vital community facility will be utilized by as wide and varied a constituency as possible. We are currently seeking to partner with many local and national charities and groups, such as; Homestart, Shropshire Primary Care Trust, Parent Partnership among others.

In addition to such partnerships, we currently have the resources within our own congregation and the wider church to offer the following; Debt management advice, Toddler group, Community coffee shop, Basic cookery and nutritional course, I.T. accessibility course, bereavement counseling and senior friendship group.

It is envisioned that the community space created by our project will allow many groups to meet in Little Drayton that can not do so already, particularly those that are unable to travel to the centre of Market Drayton This project will help to achieve the aims and objectives of Shropshire Sustainable Community Strategy and more aid community cohesion.

11. NEED AND DEMAND:

What is the evidence that justifies the project activities? To what extent is the project needed? Detail any consultation you have undertaken. What is the scale of demand for the project activities? Does demand vary across the area of benefit, or by different groups of people?

Currently there are few community meeting facilities in Little Drayton. Due to the provision of new housing within Little Drayton there has been an increase in the numbers of young families living in our parish. There are currently more under 5's in Little Drayton Parish than the national or Shropshire average. This claim is supported by statistical data collected in the 2001 census. Although there are facilities for under 5's in Market Drayton the nearest is almost a mile away, and therefore not easily accessible for parents with limited access to a vehicle. There was a highly successful toddler group that met in the Little Drayton centre before its closure.

Discussions with local professionals has led us to believe there is also a growing problem of domestic violence and isolation within our community. We hope to form partnerships with various charities and government bodies to form a meeting base to combat these problems.

Recently we conducted a medium scale survey both face to face and via the internet. We asked our community what they would like to see happen in our meeting rooms if the project were completed. A small sample of the response is as follows:

1. Debt management advice.
2. Toddler groups.
3. Community coffee shop.
4. Basic cookery and nutritional course.
5. I.T. accessibility course.
6. Bereavement counseling.
7. Senior friendship group.

The kitchen will play a vital part in all these groups, obviously for the coffee shop and cookery course, but also it would enable coffee to be served at the senior friendship group or refreshments and lunch after the other courses or counseling sessions. This would give an opportunity for people to chat informally and make new friends.

All of these groups and projects could be resourced by our congregation working in partnership with the wider church and community. In the spring we are planning a much wider consultation that will take in every home within our parish. It is hoped that we will form a business plan in response to the needs expressed in both of these consultations.

12. ADDED VALUE
In what ways will the project be additional to what is already being done?

Christ Church already has established partnerships and improving relationships with many local organizations. Most of these are centered on children, their carers, the elderly and bereaved. At present we seek to offer care and support in various ways in our two pastoral teams. However as we do not have the basic facilities of a meeting room and a kitchen what we can offer to these groups is very limited. The addition of kitchen facilities will drastically improve our impact on the whole community by providing a focal meeting point.

13. FINANCIAL INFORMATION:
Please complete the table on the next page, giving as much detail as possible on the costs and funding required for your project activity.

14. APPLICANT CERTIFICATION:

I am applying on behalf of my organisation to the Local Joint Committee for financial assistance. I confirm that the information supplied above is correct to the best of my knowledge and enclose the Minutes from the meeting that approved the bid or letter of support from the Chairman of the group or organisation. I have read and understand the LJC Financial Procedure Notes and confirm acceptance of their requirements

SIGNATURE: 

POSITION: ...Priest in Charge..... **DATE :12th Feb 2010**.....

FINANCIAL INFORMATION: to be completed by all applicants

Project Costs: List anticipated items of expenditure below	£	
Kitchen units	£12,536	

Cooker	£1,365	
Kitchen equipment & Furniture	£841.22	
Kitchen Building work	£9,481	
TOTAL PROJECT COSTS	£24,223.22	
Project Funding: List anticipated project income or grant funding (including LJC Grant applied for) and any contributions in kind.	£	Confirm status of funding eg: Secured/unconfirmed/applied for etc
Church Funds already in place	11,223.22	
Church Fundraising via sponsored 250 mile bike ride and summer fete'	10,000	
LJC Funding	3,000	
TOTAL PROJECT FUNDING (should equal total project costs)	24,223.22	
Please confirm how much funding you are seeking from the Local Joint Committee?	3,000	

Depending on budget pressures the Local Joint Committee may need to consider a reduced offer of funding. Please describe what the impact on your project activity would be if less funding were available.

Kitchen facilities are essential for almost all the groups who we would hope to meet within our community area. The absence of such facilities would greatly limit the number of groups who could meet and the scope of the work that would be able to be done. This funding would make the difference in that we would be able to set up a fully functioning kitchen which would then be accessible to all our groups and improve the facilities available to the community.

APPLICATION GUIDANCE

Please refer to the Local Joint Committees Financial Procedure notes prior to completing your application. These can be found on the Council's website www.shropshire.gov.uk/localcommittees

The Community Working team will be able to provide you with help and guidance in completing this form and will confirm any closing dates for receipt of applications.

You should return your completed application form to the Community Working team who will ensure it is passed through to your Local Joint Committee.

The Community Working team can be contacted on

communityworking@shropshire.gov.uk

or by telephone to the following area offices:

Central Area	01743 253077
Southern Area	01746 713245
Northern Area	01939 237430

They will confirm the name and contact details of your Lead Officer and your local Community Regeneration Officer, who will then contact you to discuss your project and any potential funding opportunities.